

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner’s Room. Adhering to Governor Gretchen Whitmer’s executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 1:00 p.m.

Present in person: Joshua Watrous, Ed Boettcher, Terry VanAlstine
Present Remote: Karen Bargy, Brenda Ricksgers, Dawn LaVanway, Jason Helwig.
Absent: David Heeres and Christian Marcus.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

Commissioners David Heeres joined the meeting via remote at 1:04 p.m.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar callers in order as they entered the meeting.

- Caller 517-490-2405 resident of Milton Township, MI
- Kelly caller 847-376-1499 resident of Milton Township, MI
- Linda Schultz resident Milton Township, MI
- Mac Whitehouse resident of Milton Township, MI
- Robin Fortino 12777 Cherry Avenue, Rapid City MI,
- Tim Looock resident of Milton Township, MI
- Tim Smith resident of Milton Township, MI

Each of the callers in order addressed the Board with concerns for the proposed Milton Township RV Park requesting clarification regarding project permitting, construction, roads, studies (engineering, safety, and environmental), protocol, developer fines and remediation. There was no additional public comment from those public attending in person in the Board of Commissioners Room. Public comment closed at 1:16 p.m.

Moved by VanAlstine, seconded by Watrous, that the Board approve the agenda as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Commissioner Christian Marcus joined the meeting via remote at 1:17 p.m.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the minutes of the October 1, 2020 special meeting as presented. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

There were none.

LIAISON REPORTS:

Commissioner Helwig – Antrim Conservation District update.

Commissioner LaVanway – NLEA, Planning Commission, Antrim County Community Collaborative and the Antrim County Road Commission updates.

Commissioner Barga – Health Department of Northwest MI update.

Commissioner VanAlstine – questioned permitting process for RV Project and Dollar General.

Commissioner Marcus- NACO Summit and MAC updates.

Mark Haynes, Building Official addressed the Board’s questions.

Jamie Houserman, Equalization Director addressed the Board to present the 2020 Apportionment Report.

Moved by Heeres, seconded by Barga, that the Board to adopt the L-4402 Statement showing Taxable Valuations and Mills Apportioned by the Antrim County Board of Commissioners for the year 2020 and authorize Jamie Houserman, Equalization Director to sign the L-4402, thereby authorizing and directing the various assessing officers to spread the rates against the taxable valuation for 2020. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMITTEE REPORTS:

There were none.

Moved by VanAlstine, seconded by Watrous, that the Board approve the bid proposal C – “Minimum” Natural Gas Generator and Transfer Switch at a cost of \$41,425.00 and an additional estimated cost of \$1,000.00 to hook up natural gas from Top Line Electric for the purchase and installation, as budgeted for a generator for the County Building project costs not to exceed \$42,425.00.

Discussion followed.

Roll call vote as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, LaVanway, Marcus; No –Barga, Ricksgers, Helwig; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board approve and pay the Claims and Accounts totaling \$142,945.67. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus, Helwig; No –None; Absent – None.

Moved by Marcus, seconded by Ricksgers, that the Board approve the bid from Bert’s Excavating for a period of two (2) years at a cost of \$32,250 per year for snowplowing/removal services at Antrim County facilities for the seasonal years beginning November 1, 2020 and ending October 31, 2021 and November 1, 2021 and ending October 31, 2022. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Watrous, that the Board approve the purchase of a new 2021 F150 pickup truck for the Building Department to be used for inspections, as budgeted. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman made the following appointments to the Antrim County Airport Zoning Board of Appeals: Deputy Administrator (Jeremy Scott) for a 1-year term, EDC President (Mike Allison) and Building Official (Mark Haynes) for a 2-year term, Planning Commission Chair (Jim Gurr) for 3-year term, and Renew Citizen at Large (Rex Hagood) 3-year term to the Antrim County Airport Zoning Board of Appeals.

Moved by VanAlstine, seconded by Bargy, that the Board confirm the Chair’s appointment of Deputy Administrator (Jeremy Scott) for a 1-year term, EDC President (Mike Allison) and Building Official (Mark Haynes) for a 2-year term, Planning Commission Chair (Jim Gurr) for 3-year term, and Renew Citizen at Large (Rex Hagood) 3-year term to the Antrim County Airport Zoning Board of Appeals. Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Watrous, LaVanway; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board authorize the Chairman to execute the Coronavirus Emergency Supplemental Funding Grant agreement between the Michigan State Police and Antrim County Courts (MSP Project #CESF-8-05-0241), effective 3/01/2020 through 9/20/2020, for \$17,000.36, and authorize the Finance Director to make the appropriate budget amendments.

4 Laptops	\$ 4,625.24
4 Docks	\$ 767.76
4 External CD/DVD drive	\$ 111.36
4 Microsoft Office	\$ 1,600.00
4 Adobe Pro	\$ 1,600.00
1 Mobile Printer	\$ 450.00
1000 Surgical masks	\$ 450.00
1 1 3/16” Level BR Glass	\$ 2,146.00 (48”x42” Bullet Resistant Glass with install)
3 Access Control System	\$ 5,250.00

Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board member questions and input.

- Recycling – 2nd and 3rd Quarter
- Antrim County Building Department – September 2020 Director answered Board questions.
- ACT – August Financials
- Antrim County Conservation District

Mark Haynes, Building Official addressed the Board’s questions.

Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue and Expenditure Report – September 2020
- First Responders Hazard Pay Premiums Program Grant A

Moved by LaVanway, seconded by VanAlstine, that the Board accept an additional First Responders Hazard Pay Premium Application for two (2) corrections officers omitted from the original application, and to approve a budget amendment for the additional grant funding as follows:

- 101000-000-528.000 Federal Grants \$ 2,000.00
- 101000-301-707.007 Other Premiums \$ 2,000.00
- 101000-301-715.000 FICA \$ 153.00

Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Sheriff's Reports:

- Township Statistics
- Animal Control Statistics

Chairman Report – Commissioner Boettcher.

- Reminder that Board agenda items be submitted to the Administration Office prior to deadline.

VARIOUS MATTERS:

- Commissioner LaVanway asked the Finance Director to provide the Board a report of the Abstract Department such as their budget, expenditures and cost of staffing.
- Commissioner Bargy asked the County Administrator to provide the Board with a status report for the Milton Township RV Park project to include all pertaining agencies as well as an update on remediation completed and what remains.
- Commissioner VanAlstine spoke on reducing the use of paper and postage by emailing the Sheriff Report's and agenda packets.
- Commissioner Boettcher addressed paper packets and that the discussion was to mail out paper packets of the Board's Agenda due to the Board meeting held via Zoom due to COVID 19.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar each by callers in order as they entered the meeting and the public attending in person in the Board of Commissioner's Room.

- Mr. Bokerman caller 231-564-0658 of 12471 SW Torch Lake Dr., Rapid City MI
- Caller 231-676-4496 of Milton Township

Both addressed the Board with concerns for the proposed Milton Township RV Park for engineering, safety and environmental (water and sewer). There was no additional public comment from the public attending via Zoom or those in person in the Board of Commissioner's Room. Public comment closed at 3:11 p.m.

ANTRIM COUNTY BOARD OF COMMISSIONERS
The meeting adjourned at 3:12 p.m.

Thursday, October 22, 2020

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

DRAFT