

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:05 a.m.

Present: Ed Boettcher, Terry VanAlstine. Brenda Ricksgers.

Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: Joshua Watrous.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. County Administrator, Peter Garwood spoke to the Clerk's Office working diligently to resolve the election result discrepancies. Antrim County is committed to making sure every valid ballot will be counted. County Administrator then read a letter from Julie Supernaw dated November 3 in support of the Abstract Department.

- Barry Doty resident of 14736 Fairmont Drive, Rapid City MI
- Sue Kelly resident of Clearwater Township, Kalkaska County
- Sharon Hill resident of Milton Township, Antrim County
- Dan (did not provide a last name) resident Clearwater Township, Kalkaska County
- Jeff VoVillia new resident of Clearwater Township, Kalkaska County
- Keith Bay resident of Elk Lake, Rex Terrace, Antrim County
- Marc Whitehouse resident of Milton Township, Antrim County
- Tim Looock resident of Crystal Beach Road, Antrim County
- Tim Smith resident of Chippewa Trail, Milton Township, Antrim County

Each addressed the Board with ongoing concerns with the project for the Milton Township RV Park development for environmental, safety, with the developer ignoring regulations and orders from the A. C. Soil Erosion Officer.

- Commissioner Marcus spoke to the number of public addressing the Board during public comment speaking negatively and complaints to the Milton Township RV Park.
- Lori Wilson Montcalm County Register of Deeds and Abstractor addressed the Board if members were interested in information on how the combination of these offices works in her office.
- Carrie Hebden, County Abstractor addressed the Board in person in support of keeping her department separate from the Register of Deeds.

Public comment closed at 9:43 a.m.

Moved by VanAlstine, seconded by Ricksgers that the Board approve the agenda as revised. Roll call as follows: Yes – Heeres, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Marcus, seconded by Ricksgers, that the Board approve the minutes of the October 22, 2020 special meeting as revised. Roll call vote as follows: Yes – Heeres, Bary, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous.

COMMUNICATIONS/NOTICES:

There were none.

LIAISON REPORTS:

Commissioner Bary – Health Department update

Commissioner VanAlstine – Village of Bellaire – update

Moved by Ricksgers, seconded by VanAlstine, that the Board approve and pay Claims and Accounts totaling \$122,576.85. Roll call as follows: Yes – Heeres, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

ABSTRACT – REGISTER OF DEEDS OFFICES SUMMARY REPORT:

County Administrator, Peter Garwood addressed the Board with his report as requested. That this summary is for discussion, and that he did not recommend nor offer action request.

Discussion: Pros and Cons discussed by all Board members in attendance and the following participated in the future of departments.

All Board members in attendance and the following: County Administrator, Peter Garwood, Abstractor Carrie Hebden, County Treasurer, Sherry Comben and the County Register of Deeds, Patty Niepoth participated in a lengthy discussion of the pros and cons of combining the Abstract and Register of Deeds under the Register of Deeds. The past and present value to taxpayers, businesses, and other county departments' and how this will directly affect the County Treasurer's Office. Duplication of service, cost savings, terminating staff, and what is the Board trying to solve. What problem arose that causes the Board to choose to combine Abstract under the Register of Deeds an elected official?

- Lori Wilson, Montcalm County Register of Deeds – spoke to the history of consolidation of these departments in Montcalm in 1988.
- Carrie Hebden, Abstractor addressed differences as the Abstract Department maps out descriptions that are much more detailed than what the Register of Deeds creates. The Board could increase fees and that our labor costs are not addressed in fees.
- Sherry Comben, County Treasurer spoke to the two separate functions needed for her department.
- Patty Niepoth, Register of Deeds spoke to County Policy software contract renewals unaware that these renewals were included in policy. She also stated that the usage of online services continues to increase.

- Commissioner Bargy addressed County Policy for contract renewals and Social Media & Software usage not followed by the Register.
- County Administrator, Peter Garwood informed members that the Abstractor has agreed to set goals if kept separate and will proceed to evaluate and implement a system that will work with the Register of Deeds system.

Moved by Heeres, seconded by VanAlstine that the Board approve to combine the Abstract Department and services under the Register of Deeds Office under one umbrella to maintain all services as soon as possible. Roll call as follows: Yes – Heeres, VanAlstine, LaVanway, Helwig, Marcus; No – Bargy, Boettcher, Ricksgers; Absent – Watrous.

Commissioner Bargy thanked Carrie Hebden for her work as well as her staff and their knowledge and that this decision is in no way a reflection of the work they have provided to the County and the public.

PROPOSED MILTON TOWNSHIP RV TRAILER PARK – SUMMARY REPORT:

County Administrator, Peter Garwood provided the Board with a summary of the Proposed Milton Township RV Park as requested. Discussion followed.

Heidi Shafer Soil Erosion Officer addressed the Board to discuss the Milton Township RV Park issues and update.

- Stop work orders explanation.
- Current work at site is only to repair damage.
- It appears that the developer is moving ahead without waiting for special use permits from Milton Township – problematic.
- No fines issued based on recommendation of EGLE fines would be ordered by Court and not issued by Soil Erosion Officer.
- The only recommendation not complied with prior to the breach was the lack of planting and seeding for erosion control.
- Site contained a blanket berm which blew out, the retaining area held or there would have been a lot more damage.
- She disputed the claim of inadequate work, parties are working with EGLE. For storm water measurers that have been installed are sufficient, and have passed inspection and review by the SC Officer, the State the developer and EGLE services. Dates to be set for winter preparation and completion.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the Emergency Services Coordinator (ESC) to go to full time on a temporary basis for COVID-19 response and action. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.
Discussion followed.

County Administrator, Peter Garwood addressed the Board with the proposed Antrim County Real Property and Disposal Policy draft.

Discussion followed. Recommendations made by members and the County Administrator will make revisions on property issues discussed and present new draft.

Finance Director, Brad Rizzo addressed the Board with the Antrim County Federal Funds Policy draft.

Discussion followed. Commissioner Bargy requested a change to page 30 of 130 Part B-2 wording.

Moved by VanAlstine, seconded by Helwig, that the Board approve the Antrim County Federal Funds Policy as amended. Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Marcus, seconded by Ricksgers, that the Board accept an In-Kind Grant Agreement from Two Seven Oh, Inc. and authorize the Chair of the Board to execute the three-way grant agreement between Two Seven Oh, Inc., Mancelona Veterinarian Hospital and Antrim County for spay and neuter In-Kind Grant for spay, neuter and other annual control services in the amount of \$5,000.00. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, LaVanway, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Ricksgers, that the Board approve the release of Funds from the General Fund, Capital Outlay, Equipment/Sheriff (101-901-980.301) in the amount of \$28,035.80 for Body Cameras through INACOMP Computer Center as budgeted. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous.

Moved by Helwig, seconded Bargy, that the Board approve the purchase of two (2) Ford Police Interceptors from Signature Ford with funds included in the 2021 budget now to take delivery in 2021 with funds being released in 2021 General Fund, Capital Outlay, Sheriff Vehicles 101-901-980.301 at a cost of \$66,388.00 as budgeted. Roll call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent – Watrous

Moved by VanAlstine, seconded by Ricksgers, that the Board approve and authorize the Chair of the Board to execute the Michigan Veterans Affairs Agency Fiscal Year 2021 County Veterans Services Fund Grant #21*0057 to enhance new and existing veteran service operations and that the paperwork be corrected to replace Alpena with Antrim County. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Board Chair to execute the following appropriations agreements for the Fiscal Year 2021 contract for services as follows:

Watershed Center Grand Traverse Bay	\$ 1,500.00
Conservation Resource Alliance	\$ 1,000.00
Antrim County Fair	\$ 9,000.00
Goodwill Industries of Northern, Inc.	\$ 8,000.00
Traverse Area District Library	\$ 2,705.00

Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous

Moved by Bargy, seconded by LaVanway, that the Board authorize the Board Chair, on behalf of the Commission on Aging, to execute the Michigan Department of Health and Human Services MI Choice Waiver, Care Management and Caregiver Respite Program Fiscal Year 2021/2022 Purchase of Service (POS) Agreement, including:

Addendum A – POS Reporting and Reimbursements with Attachment 1: Service and Unit Rate Matrix

Addendum B – Assurances regarding Minimum Standards developed by MDHHS, AASA & the AAANM

Addendum C – Federal Regulation Assurances

Addendum D – Business Associate Agreement

Roll call as follows: Yes - Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, seconded by Marcus, that the Board authorize the Board Chair, on behalf of the Commission on Aging, to execute the Medicare Improvements for Patients and Providers Act (MIPPA) 2020-2021 Beneficiary Outreach and Assistance Point of Service (POS) Agreement between the Michigan Medicare/Medicaid Assistance Program (MNAP), Inc. and Antrim County Commission on Aging (COA). Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Heeres, seconded by Marcus, that the Board go into closed session to discuss negotiations with the General Collective Bargaining Unit and that the Chairman authorize the following to participate in the closed session: County Clerk - Sheryl Guy, County Treasurer -Sherry Comben, Register of Deeds - Patty Niepoth, County Administrator - Peter Garwood, Human Services Director - Stephanie Murray, Finance Director - Brad Rizzo and Deputy Administrator -Jeremy Scott. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Deputy Administrator, Jeremy Scott addressed the Board on closing the regular meeting via Zoom and entering the Closed Session meeting via Zoom.

- Members logged out of the regular meeting at 1:05 p.m.
- Members and authorized participants logged into the Closed Session Zoom meeting at 1:15 p.m.
- The members in attendance logged out of the Closed Session and joined the regular Board meeting via Zoom at 2:05 p.m.

Moved by VanAlstine, seconded by Marcus, that the Board accept the Antrim County Register of Deeds 2019 Annual Report as written. Roll call as follows: Yes – Heeres, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent – Watrous.

Moved by Heeres, seconded by Bargy, that the Board accept the Health Department of Northwest Michigan 2019 Annual report as written. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board member question and input.

- MERS (Michigan Employees Retirement System) projection report and study

Finance Director, Brad Rizzo addressed the Board reporting that he had no report.

Chairman Report – Commissioner Boettcher

- Mask policy
- Human Resources, Stephanie Murray report Administrator review.

County Treasurer’s Report – Sherry Comben

- Q3 Banking Report

VARIOUS MATTERS:

- County Administrator – New commissioner training scheduled.
- Commissioner Bargy – Parks and Recreation timeline requirements. Draft copy available prior to the first meeting in December. The goal is to have the draft available for the next Parks and Recreation meeting.
- Commissioner LaVanway and Marcus – Members review Park & Recreation Plan prior to public release.
- County Administrator – survey drafted to ease in readability.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar each caller in order as they entered the meeting and the public attending in person in the Board of Commissioner’s Room.

- Sue Kelly resident of Torch River Court
- Tim Smith resident of Milton Township
- Mary Skarnolis resident of SW Torch Lake Drive
- Marc Whitehouse resident of Milton Township
- Kelly Wells, Milton Township
- Pat Skarnolis resident of SW Torch Lake Drive

Each addressed the Board with concerns for the proposed Milton Township RV Park due to ongoing engineering, safety, environmental/erosion, and dangers to bicyclists. Public comment closed at 2:37 p.m.

The meeting adjourned at 2:38 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy