



Antrim County Planning Commission



MEMBERS

Bill Bailey
12/31/2021

Barbara Bradford
12/31/2022

James Gurr
12/31/2022

Gary Lockwood
12/31/2022

Bruce Priemer
12/31/2021

Rick Teague
12/31/2021

Ron Tschudy
12/31/2020

Jason Helwig
term elected

Dawn LaVanway
term elected

ADVISORY

Stan Moore
MSU Extension

STAFF

Pete Garwood
County Administrator

Jeremy Scott
Deputy Administrator

Tina Schrader
Administrative Asst.

Margie Boyd
Secretary

OFFICE ADDRESS

P.O. Box 187
Bellaire, MI 49615

PHONE: 231-533-6265

FAX: 231-533-8111

SPECIAL ASSISTANCE

If you wish to attend a Planning Commission meeting and require special assistance, please contact the Administration and Planning Office.

The Antrim County Planning Commission meeting is scheduled for

Tuesday, November 3, 2020

Board of Commissioners Room

OR

Zoom Webinar:

<https://us02web.zoom.us/j/87682580485>

AGENDA ITEMS INCLUDE:

- 5:30 p.m. Call to Order
 - 5:31 p.m. Pledge of Allegiance
 - 5:32 p.m. Conflict of Interest Disclosure
 - 5:33 p.m. Public Comment
 - 5:35 p.m. Approval of Agenda (*pg. 2*)
 - 5:40 p.m. Approval of Minutes from October 6, 2020 (*pg. 2*)
 - 5:45 p.m. Helena Township - Proposed Ordinance Changes (*pgs. 3-4*)
 - 6:00 p.m. Information Only: Frederic Township (Crawford County) - Master Plan Review (*pg. 5*)
 - 6:20 p.m. Procedure Subcommittee Report
 - 7:00 p.m. Various Matters
 - Letter to Banks Township (*Information Only pg. 6*)
 - 7:15 p.m. Member Comment
 - 7:25 p.m. Public Comment
- Adjourn

To join the meeting via desktop or laptop:
<https://us02web.zoom.us/j/87682580485>

To join by telephone dial:
(646)876-9923 OR (301)715-8592

When prompted, enter 876 8258 0485 followed by the pound key (#)



Memorandum Administration Office

November 3, 2020

TO: Planning Commission

FR: Administration/Planning Office

RE: Approval of Agenda and Minutes

You should have received your agenda packets via electronic communication on October 28, 2020 and hard copies shortly thereafter. If there are no changes or additions to the agenda, please consider the following action:

Motion by _____ and seconded by _____ to approve the November 3, 2020 agenda as presented.

You received the minutes from the regular September 1, 2020 Planning Commission meeting electronically on October 28, 2020 and hard copies shortly thereafter. If there are no corrections to those minutes, please consider the following action:

Motion by _____, seconded by _____ to approve the minutes of the October 6, 2020 meeting as presented.



Memorandum Administration Office

October 28, 2020

TO: Planning Commission

FR: Administration/Planning Office

RE: Helena Township - Proposed Amendments to Zoning Ordinance

On October 23, the Administration/Planning Office received proposed amendments to the Helena Township Zoning Ordinance. Most of the changes are minor. In their communication, the township indicated the last amendment in section 8.06.C.2 (Development Design Standards) was a suggestion made by the Antrim County Planning Commission years ago; they have agreed with the recommendation and are now moving to make the change.

The following motion is presented for your consideration:

Motion by _____, seconded by _____, that the Antrim County Planning Commission finds no inconsistency between the proposed amendments to the Helena Township Zoning Ordinance and the Antrim County Master Plan and recommends Helena Township approve the proposed amendments.

Proposed changes to the Helena Township Zoning Ordinance.

5.01.06 RIGHT OF WAY EASEMENT REQUIRED

Strike 'in favor of the public' from the 1st sentence.

Change 'or' to nor in the last sentence.

(at the public hearing we decided the last sentence should not be changed)

Every newly constructed private road in the Township shall have an easement ~~in favor of the public~~ of a width of at least 22 feet for the purposes of providing emergency services. This provision shall not apply to seasonal access roads or a driveway that does not provide access to more than one lot or home.

5.07.04.J APPLICABLE STANDARDS

Strike last sentence.

The telecommunication tower shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the lighting alternatives and design chosen shall cause the least disturbance to the surrounding views. ~~Provided, however, this standard shall not apply to antenna.~~

6.03.01.F STANDARDS APPLICABLE TO ALL SPECIAL USES

Change word 'sewer' to sewage.

The proposed use will be adequately served by public or private streets, water and ~~sewer~~ sewage facilities, and refuse collection and disposal services.

8.06.C.2 DEVELOPMENT DESIGN STANDARDS

Strike bullet 2 completely. Strike any reference to 'net area' in OPEN SPACE DEVELOPMENT section.

Page 97 This section subtracted areas of the property when figuring the number of homes allowed.



Memorandum Administration Office

October 28, 2020

TO: Planning Commission

FR: Administration/Planning Office

RE: Master Plan Review – Frederic Township (Crawford County)

Frederic Township (Crawford County) has submitted a draft of the Frederic Township Master Plan for review and comment. The draft is being submitted pursuant to Section 41 of PA 33 of 2008, as amended. The Antrim County Planning Commission has until December 21, 2020 to review and submit comments on the draft plan.

Included in this packet is a hard copy of the plan. Please review the plan and bring any comments for Frederic Township to the November 3, 2020 Planning Commission meeting or December 1, 2020 if it is decided that additional time for review is needed.



County of Antrim Planning Department

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Peter Garwood
Administrator

Jeremy Scott
Deputy Administrator

Tina Schrader
Administrative Assistant

Margie Boyd
Secretary

October 19, 2020

Banks Township
PO Box 68
Ellsworth, MI 49729

[SENT VIA EMAIL TO: clerk@bankstownship.net]

At the request of the Banks Township Board, the application for PA116 for the 140 acres in sections 13 & 24 owned Marvin & Jane Rubingh was reviewed by the Antrim County Planning Commission. At their regular meeting on October 6, 2020, the Planning Commission unanimously approved the following motion:

Motion by Bill Bailey, second by Barb Bradford, that the Antrim County Planning Commission finds no issue with the PA 116 application by Marvin & Jane Rubingh for 140 acres in section 13 & 24 of Banks Township.

Planning Commissioners did note there were a few questions that appeared to be left unanswered. Prior to approving the application, it is suggested that the application be reviewed for completeness.

A draft of the meeting minutes are attached to this communication for your convenience.

Thank you.

Sincerely,

Jeremy Scott
Deputy Administrator